



Dear Parent / Carer,

Your son/daughter has been selected by their school / education provider, to access a placement at Make it! Education Ltd. The details of this, including the day, times and transport arrangements will be provided by the school. Your child's Make it! day will take place in normal school hours and be part of their school attendance.

Make it! aims to help students learn practical skills through creative craft projects. Most weeks you will see the results of their day with us because they will bring home the things that they have made. Over time you should also see – increased self-confidence, engagement with education and motivation. Students on extended placements with Make it! may have the opportunity to gain qualifications.

Food is included in all our programmes. Students do not have to wear school uniform but are expected to wear practical clothes for workshops. Students will sometimes go out on trips, when this happens they will be informed in advance. Make it! days may include travel in staff's personal cars that are business insured.

On the consent form please provide any medical / dietary needs and additional information that you feel we need to know to support your child. We often take photographs/video to evidence the work that students do and may use these on our website or Facebook page, we hope you will give your consent for us to do this.

At Make it! we take our duty of care very seriously, if we have concerns or think a student may be at risk, we will communicate with the school safeguarding lead/DSL.

The projects we are planning, will be fun and exciting learning opportunities that we hope your son/daughter will make the most of it. Our contact telephone number whilst your student is with us is 07957 377756. Make it! placement days usually take place at our workshops in Long Sutton.

Our Safeguarding and Complaints policy along with other key policies are available on our website www.makeiteducation.co.uk.

Please have a look at our website, and feel free to contact us, if you wish to discuss the placement in more detail or wish to come and visit us.

Yours faithfully,

Jon Backhouse – Make it!



Student Name Date of Birth

School Placement day

Parent/Guardian Mobile

Alternative emergency contact

Medical Information

If your child have any medical condition, impairment or allergies, please inform us.

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If you child has had any recent illness, accident or injury, please inform us

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Family Doctor Tel

I have read the letter about the Make it! placement my son/daughter
Is being offered.

I am happy for my child's photo to be taken and used as outlined

YES / NO

I am happy for them to fully participant in the programme.

Signed

Date